



Moraine Summer Day Camp 2026: Parent Packet

General Information:

Camp Hours: 9:00 am – 1:00 pm

Price: \$50 resident/ \$50 non-resident

Location: Gerhardt Civic Center, 3050 Kreitzer Road, Moraine, OH, 45439

Ages: 6 - 13

Drop Off Time: 8:45 am

Pick Up Time: 1:00 pm

What to Bring:

Campers are encouraged to bring a small backpack or bag that can hold a reusable water bottle, bug spray, sunscreen, sunglasses, change of clothes/towel, and anything else that the camper may need during the camp day. **All items brought to camp should be labeled with the camper's first and last name.** Backpacks will be placed in a cubby with the child's name on it. Snacks will be provided daily around 12:30 PM. No lunch will be served, and it does not need to be brought. We encourage all campers to leave any electronic devices at home. The City of Moraine Parks and Recreation Division cannot be held liable for any lost or stolen electronic devices. Campers who bring electronic devices to camp will be told to leave them in their cubby and will not be allowed to play with electronic devices during the camp day. Please note that camp staff cannot assist in the application of bug spray or sunscreen, and it should be applied before camp or by the camper.

Drop off and Pick Up:

Parents/Guardians are required to drop off and pick up their camper at the registration table inside the Gerhardt Civic Center every morning and afternoon. They must sign their camper in and out. Upon pick-up, the parent/guardian will be asked to show their

ID, and the Summer Camp Medical Form will be checked to ensure the parent/guardian is listed on the form. This is for the safety of the campers.

Late Drop-Off and Early Pick-Up

Please inform camp staff as soon as possible about a late drop-off. If you will be picking up a camper early, please let the staff know as soon as possible.

Emergency Situations

If your camper will be absent or an emergency should arise, and you need to speak to your camper, please call after 8:00 am at 937-535-1095 and ask to speak to a Camp Leader. Please keep your child home if they have a fever, severe cold, COVID-19, RSV, a contagious virus, vomiting or diarrhea, or are experiencing head lice. A 50% refund will be issued if the camp has been notified that a child is sick, and has been for three consecutive days. **Refund exceptions may be considered for a documented illness, injury, or other exceptional circumstances. Written documentation must be provided to management before the end of the camp week. Campers must miss a minimum of three consecutive days to be eligible for a 50% refund.**

Absences

If a camper is absent from camp, staff will contact the parent/ guardian listed on the health form. If a camper unexpectedly misses a full week, you may contact management for potential reimbursement options.

Lost and Found:

Please label all belongings, including towels and extra clothing, with your camper's full name. The City of Moraine Parks and Recreation Division is not responsible for lost personal items. Lost and found items will be kept at the Gerhardt Civic Center until the end of the summer.

Accidents/Incidents:

In the case of an Accident or Incident, staff will complete and file an Accident/Incident form. These forms ask for basic information such as the name, date, and location of the accident/incident, along with a description of the injury and whether any first aid was administered. The camp manager will collect these forms and keep them on file.

Water Days:

Water days are days when we try to beat the heat with some classic water games. Campers should come dressed in clothes that can get wet, and we encourage parents/guardians to pack a change of clothes and a towel to take home. Campers may wear swimwear underneath their clothes. Campers will have the option to avoid getting wet and play other games.

Camp Dates and Themes:

Each week, campers will explore new themes, participate in games and activities, get creative with crafts, and make new friends throughout the summer! Campers will participate in off-site field trips each week on Tuesday and Thursday. Each camper will receive a camp t-shirt the first time they are registered.

Week 1: Nature Explorers *June 8th-June 12th*: Dive into nature where we explore everything from jungles to the arctic! We'll adventure to both Sunwatch Indian Village and the Wild Hearts African Farm to visit all of the animals they have, from capybaras to emus and more!

Week 2: Space Odyssey *June 15th-June 19th*: To infinity and beyond! Let's take off on a week full of space travel! Campers head to the National Museum of the United States Air Force to get up close with planes and visit the Space Gallery.

Week 3: Time Travelers *June 22nd-June 26th*: Travel back in time in this wacky week of time-bending shenanigans! Campers travel back to the 19th-century pioneer days at Learning Tree Farm and travel back from 1796 to the present at Carillon Historical Park.

Week 4: Water World *July 6th-July 10th*: Let's have a splash... I mean, a BLAST! Diving into lots of water-themed fun! Campers' adventure to Charleston Falls Preserve and Holes Creek Park

Week 5: Fantasy *July 13th-July 17th*: Get ready to experience the mystical and magical with trolls, unicorns, Bigfoot, and everything in between! Campers visit Aullwood Audubon to meet the trolls and also get to explore the whimsical Wegerzyn Gardens.

Week 6: Spy Kids *July 20th-July 24th*: We'll enter the world of investigation and espionage in this action-packed week! Campers get a behind-the-scenes look at the Moraine Police Division while checking out their equipment and more!

Week 7: Weather Watchers *July 27th-July 31st*: Keep an eye on the sky and hang tight to your weather ropes! This week, we'll discover the science of storms and visit local station WDTN to learn all about meteorology!

Field Trips:

Campers will be transported on field trip days by the West Carrollton Transportation Department. Field trips will leave the Gerhardt Civic Center at 9:30 am and arrive back at the Gerhardt Civic Center at 12:30 pm. If campers need to be dropped off late or picked up early on the field trip days, parents/guardians will need to inform the Camp Leaders, who will work with the parent/guardian on an alternate plan. The alternate plan may include the parent/guardian picking up the camper from the field trip location or dropping them off there. Field trips will take place on Tuesday and Thursday.

Daily Camp Rules:

The City of Moraine is committed to providing a safe, positive, and fun Summer Camp experience for everyone. The following rules and guidelines will be enforced to help keep Moraine Summer Camps a safe and positive environment for all.

The following rules apply to **all** participants. Failure to follow these rules will result in disciplinary procedures.

ALL camp participants will:

- Be safe
- Be responsible
- Be kind
- Be respectful

-Be Safe: Means staying with the group, listening to counselors at all times, being aware of your surroundings, and acting accordingly.

-Be responsible: This means doing and completing tasks as instructed, making good choices, and correcting unsafe or inappropriate behavior.

-Be kind: Means that you will be kind to others, yourself, your surroundings, and any materials and supplies.

Be respectful: This means being kind and polite to others, paying attention to others and yourself, using indoor and outdoor voices when needed, participating in and trying new things, and keeping your hands and feet to yourself.

Discipline Policy:

The City of Moraine wants your child to have the best possible camp experience this summer. Our goal is to create a positive and safe environment that fosters personal growth for all participants. Therefore, we expect that all participants will follow camp guidelines and rules. These guidelines and expectations ensure the safety of both the children and the staff. If a camper is unable to follow the behavior guidelines, disciplinary procedures will be taken.

Discipline Procedures

The goal is for all campers to act appropriately during camp and treat other campers with kindness. Acting appropriately creates a safe environment for themselves and others. Steps will always be taken to help correct behavior issues before additional problems arise. As negative behavior progresses, the following steps will be taken.

1. **Verbal Warning:** Staff will warn the camper(s) and attempt to correct their behavior.
2. **Time Out:** The camp leaders will remove the camper from the activity, issue a second verbal warning, and give the camper time to reflect before returning to the activity.
3. **1st Parent Contact:** The parent or guardian will be notified of their camper's behavior during pick-up or by phone call. Supervisors will have parents sign a confirmation document stating they were made aware of the situation, and further disciplinary action may be taken if the misbehavior continues.
4. **2nd Parent Contact:** The parent or guardian will be contacted immediately to pick up their camper. The camper will then be suspended from camp for the rest of the day. The parent or guardian will sign a confirmation document stating that they were made aware of the situation and the next step in the disciplinary action procedure if the misbehavior continues.
5. **3rd Parent Contact:** The parent or guardian will be contacted immediately to pick up their camper. The camper will be suspended from the camp for the rest of the day and the following day. The parent or guardian will sign a confirmation document stating they were made aware of the situation, and the next step will be dismissal from camp.
6. **Dismissal:** The parent or guardian will be contacted immediately to pick up their camper. The camper will be removed from camp and will not be eligible to return for the remainder of the camp season. The parent or guardian will receive an incident report stating why the camper has been dismissed. Campers will not be eligible for a refund.

Accelerated Steps

If the situation is warranted, the disciplinary steps may be accelerated to address the misbehavior. For example, if a camper is caught stealing or destroying another camper's property, that camper will be sent home from camp.

Other examples of the accelerated step process for serious misconduct:

- A camper who threatens a camper or staff member will jump the first two steps and go directly to step three (Parental Contact).

- Any camper who commits a serious offense, such as harming another camper or staff member, attempting or threatening to seriously harm another camper or staff member, or sexually harassing another camper or staff member, can be immediately suspended or dismissed from camp after the incident has been reviewed by the summer camp manager.

Parent/Guardian Code of Conduct:

The purpose of summer camp through the City of Moraine is to help build character development and provide a fun, safe place for kids to make new friends and enjoy their summer. We expect parents/guardians to do their part by abiding by the summer camp rules and familiarizing themselves with the disciplinary procedure and the following guidelines:

1. Parents/guardians shall read and be responsible for all rules and procedures related to their child's behavior and submit the required medical form.
2. Parents/guardians shall refrain from touching or physically contacting any child in the camp program other than their own.
3. Parents/guardians shall refrain from touching or physically contacting any City of Moraine staff members.
4. Parents/guardians are not permitted to verbally insult, harass, or interrogate any child, parent, or City of Moraine staff in the camp program.
5. Parents/guardians should always approach a City of Moraine staff member when they have a concern over another camper's behavior. Parents/guardians should NEVER directly go to another camper or their parent/guardian.
6. Parents/guardians are prohibited from exchanging phone numbers, email addresses, social media accounts, or any other form of communication with staff members or campers. If a parent/guardian needs to speak with staff, they must call a supervisor at 937-535-1097.

Failure to abide by the guidelines listed above will result in a meeting with the Camp Managers and possible removal from the camp program.

Contact Information:

Gerhardt Civic Center

3050 Kreitzer Road

Moraine, Ohio 45439

Camp hours: 9 am-1:00 pm

Open Hours: 10 am - 4 pm

General Inquiries: 937 535 1096

Camp Email Address: moraineparks@gmail.com

Website: <http://moraineparkandrec.com>

Staff Structure

Director- Brent Shane: The Parks and Recreation Division leader. Oversees the Program Coordinators and the overall mission of the Division.

Program Coordinator: Youth & Seniors, Kelly Stricker: Oversees the program team and overall program direction, including the oversight and implementation of programs, classes, leagues, and camps.

Office Number: 937-535-1096, Email: kstricker@moraineoh.org

Program Supervisors- Tori and Carley: Oversee Camp Leaders, plan programs, classes, and camps.

Camp Leaders- Oversee the on-site camp activities and counselors.

Camp Counselors- Oversee the campers daily.

Hazardous Weather:

The camp will primarily be held outside at the Gerhardt Civic Center. Should hazardous weather arise, the camp will be moved inside the building. If the weather is deemed too hazardous, the camp will be canceled. Canceling camp is not taken lightly, but the safety of your campers is the top priority. Parents/guardians will be notified by email and the phone number listed during registration. Please make sure your contact information is accurate and up to date. Refunds will not be issued for hazardous weather that causes the camp to be canceled.

Summer Camp Medical Form:

All registrants for Moraine Summer Camps must have a Medical Form completed by a parent/guardian. Campers will not be admitted into camp until a Medical Form has been completed. If you still need to fill out a Medical Form for your camper, please visit the following site:

https://docs.google.com/forms/d/e/1FAIpQLSeqq_jdbX5jE_InAiMwmlzH3te4VrOHII-sN0wklQ6xnzaaEQ/viewform

Refund Policy:

If the City of Moraine cancels a camp, registrants will receive a full refund. Full refunds are provided if cancellation is made at least 7 days before the camp's start date each week. If cancellation is made less than 7 days before the camp's start date, you will receive a 50% refund. Cancellations made during or after the start of camp are not eligible for a refund of any kind. Refund exceptions may be considered for a documented illness, injury, or other exceptional circumstances. Written documentation

must be provided to management before the end of the camp week. Refunds will be processed within four to six weeks. If you pay with a credit or debit card, the refund will go back on your card. If you pay with cash or check, you will receive a check via mail for your refund to the address on file.



I, _____ have read and understand the Moraine Summer Day Camp 2026 Parent Packet. I will assist the summer camp staff by going over the rules and guidelines with my camper before the start of camp to ensure they have a safe and fun time at camp. Please sign and return this form during check-in on Monday or send it to moraineparks@gmail.com.

Parent/Guardian Signature

Date

Camper's name: _____